

The Timbers Association  
Architectural Project Approval Form  
Request for review by the Board of Directors

Date \_\_\_\_\_ Account Number \_\_\_\_\_ Home Phone \_\_\_\_\_

Property Address: \_\_\_\_\_

Name and Mailing Address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

E-mail Address: \_\_\_\_\_

Directions:

1. Submit this form - verbal requests will not be considered.
2. Include a sketch, written description, site plan showing location, and any other data (photographs, heights, lengths, widths, sizes, shapes, and color) for the project in sufficient detail so that the Board of Directors can reach an informed decision. If a change in grade or other conditions affecting drainage are anticipated, this MUST be indicated.
3. Mail or email form and any additional information to The Timbers Association, **6703 Caneel Court, Springfield, VA 22152** or **eastcoastmgmt@aol.com**

Request - **Be Specific!** (attach additional pages to back):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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*Office Use Only*

Date Approved\* \_\_\_\_\_ Date Rejected \_\_\_\_\_ By \_\_\_\_\_

Reasons for Rejection: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Conditions of Approval: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

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\*Approval by the Board of Directors does NOT waive required building permit requirements or adherence to other Fairfax County regulations.