

The Timbers Association
Board of Directors Meeting Minutes
Tuesday, January 28, 2020
@ Pool Clubhouse

Noting that a quorum was present, the meeting of the Timbers Association was called to order at 7:00 p.m. by Mr. Callaghan.

I. Members Present: The following Board Members were present: Jerry Callaghan, Beth Callaghan, Joe Collins, Betsy Reagan, and Jeanette Hantke. Ken Eiriksson was present representing East Coast Management. 2 other residents were present.

II. Resident Time: The Board discussed dog waste bag stations and changes in recycling guidelines. Management will send a copy of the new Fairfax County recycling flyer for posting on the website.

III. Committee Reports: Management was asked to cut the ivy back on Hillside Road again. Management will discuss leaf shredding options with J&M.

IV. Management Report:

A.) Approval of Minutes: The minutes of the Board of Directors meeting of December 3, 2019 were approved as provided. Motion by *Beth Callaghan*, second by *Betsy Reagan*.

B.) Delinquency List: The Board was provided with a delinquency list as of December 31, 2019. Fifteen accounts had a balance for more than the current assessment. Two accounts were at the attorney. One of those paid in full. Several others are being monitored. The total amount due was \$22,791 less \$2,438 classified as uncollectible.

C.) Financial Report: The Board reviewed the December financial statements and general ledger. The Association had a deficit of \$34,346 for the month. Total expenditures were \$36,043. For the year to date, the Association has a surplus to budget of \$3,370. The Association had cash and investments of \$952,471

D.) 2019 Audit: Management advised that the auditors have completed field work for the 2019 audit. A draft is expected in early February.

E.) Playground Update: Management advised that All Recreation will start the playground installation project on Monday, February 3rd. The pine tree and roots have been removed. Ten inches of mulch and dirt, as well as the old playground equipment will be removed before the 3rd. Management will use the dirt to fill/cover barren common areas, including Ridge Hollow Court, Hollow Hill Lane and the pool clubhouse.

F.) Correspondence/Pending List: The Board reviewed correspondence and the Pending List. No decisions were made.

V. Unfinished Business: Management was reminded about asphalt problems near the Hollow Knoll playground and the path to Forest Creek Lane.

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VI. New Business: The pool season was discussed. Management will try to have the pool open for Memorial Day weekend. Multiple notices will be sent to residents regarding pool passes and pool hours. The site inspection will be completed before the end of April, weather permitting.

VII. Adjournment: There being no further business, the meeting was adjourned at 8:00 p.m. The next meeting will be on February 25, 2020 at 7 p.m.

Respectfully Submitted,
Ken Eiriksson
East Coast Management & Consulting Services